



# EMK3 Midstream for Pipeline – Contract Admin Module

Conveniently manage all shipper contracts and terms in one place

The Contract Administration Module allows you to manage all shipper contracts for your pipeline. Store all your contract terms in one convenient place. This module has extensive support for terms and provisions, such as gathering and fuel rates, cash-out terms, measurement and quality terms, and more. You can monitor contract expiration dates, generate contract briefs, and even electronically store your executed agreements.

## Key Features

- **Manage all Shipper Contracts and their Terms:** Manage all the details of your shipper contracts such as contract number, begin/end dates, extension instructions, counter-party contact information and more. Also store marketing terms, measurement terms and quality terms.
- **Store all Rate Information:** Store all rate information such as gathering fees, fuel rates, POP % and more for each receipt/deliver point on a shipper contract.
- **Capture Cash-out Terms:** Capture the cash-out terms for your shipper contracts. Extensive support for various pricing formulas including index-based with percent or differential, NYMEX-based, multi-index average-high-low and more.
- **Capture Gas Purchase Terms:** Capture gas purchase terms for pipeline purchases, such as a fuel purchase. Extensive support for various pricing formulas.
- **Manage all OBA Contracts and their Terms:** Manage all the details of your OBA contracts such as contract number, begin/end dates, extension instructions, counter-party contact information and more.
- **Generate Briefs, Exhibits, and other Documents:** Print contract terms using a number of standard reports, or create your own custom document templates and have the document generator tool create Microsoft Word files.
- **Document Approval Process:** Set up and manage a process for reviewing and approving contracts, including automatically notifying each approver and recording their approval (digital signature).
- **Store Executed Contracts:** Electronically store executed contracts in the system for centralized storage and convenient access.
- **Batch Copy/Edit all Rates:** Simplify data input and maintenance with batch copy and batch edit commands for your gathering, fuel and other rates. Also use rate tables for frequently changing contract rates.
- **Define Contract Alerts:** Set up automated user alerting of upcoming contract expirations that require action, such as a written cancellation or renewal negotiation.
- **Generate Reports:** Shipper Contract Fee/Adj Report, Shipper Contract Rate Change Report and more.

Fig. 1 – List of Shipper Contracts

Shipper	Contract No.	Begin	Ends	# Pts	✓
Kerr-McGee Rocky Mtn. Corp.	25000	7/1/1992	12/31/2999	246	N
United States Exploration, Inc	25009	7/20/1991	4/1/2999	201	Y
Duke Energy Field Services	25007	4/1/1993	12/31/2999	78	N
Kerr-McGee Rocky Mtn. Corp.	25012	4/1/1999	4/1/2011	17	N
Noble Energy (25015.25026)	25015	7/1/1994	12/31/2999	21	N
Petro-Canada Resources (USA)	25019	7/31/1991	7/31/2011	5	N
Noble Energy (25018.25028)	25026	1/1/1994	12/31/2007	40	N
CGO BPT O&A	25028	1/1/2007		1	N
Noble Energy (25031.25033.25034)	25031	7/1/1991	12/31/2007	14	N
Noble Energy (25031.25033.25034)	25033	4/1/1992	4/1/2011	176	N
Noble Energy (25031.25033.25034)	25034	10/1/1994	4/1/2009	48	N
Kerr-McGee Rocky Mtn. Corp.	25037	7/20/1991	12/31/2999	3	N
Noble Energy (25031.25033.25034)	25043	6/1/1995	12/10/2012	15	N
Merit Energy Company	25049	1/1/1998	12/31/2999	90	N
Kerr-McGee Rocky Mtn. Corp.	25050	2/1/1998		833	N
Agrium Development Corporat.	25052	8/1/2000	4/1/2999	14	N
AKA Energy	25063	1/1/2007		0	N
Bonanza Creek Resources Company, LLC	25064	3/1/2009	12/31/2999	33	N
Foundation Energy Fund I	25073	8/31/2003	12/31/2999	14	N

Fig. 2 –Shipper Contract Fuel Rates

Type	Meter Name	Meter Type	Meter No.	Split	Point	Direction	Fuel
A Receipt	ARNDCC HSR CDP #24	Receipt	043443		POP 100%		
A Receipt	ARNDCC HSR CDP #23	Receipt	043442		None		-5.250000%
A Receipt	ARNDCC BRANCOV 23-20	Receipt	043089		None		-5.250000%
A Receipt	Anderson 3-3 / Knox 4-3	Receipt	043024		None		-5.250000%
A Receipt	ANTELOPE FARMS 1	Receipt	010602		None		-5.250000%
A Receipt	ANTELOPE FARMS 4	Receipt	030080		None		-5.250000%
A Receipt	APC Beulah #1-1	Receipt	043072		None		-5.250000%
A Receipt	Bahn 8-27	Receipt	043086		None		-5.250000%
A Receipt	BASIN BOULDER #11-13A	Receipt	043087		None		-5.250000%
A Receipt	Beula 17-3	Receipt	043022		None		-5.250000%
A Receipt	Beula Draw #1-9	Receipt	043776		None		-5.250000%
A Receipt	Beula Field 2-7	Receipt	043027		None		-5.250000%
A Receipt	BERRHARDT CDP	Receipt	043026		None		-5.250000%
A Receipt	Bahia 1-14	Receipt	043870		None		-5.250000%
A Receipt	Booth 14-23	Receipt	043921		None		-5.250000%
A Receipt	Brown 8-2	Receipt	043096		None		-5.250000%
A Receipt	BULLARD 2	Receipt	010175		None		-5.250000%
A Receipt	Carmenah 1-15, 21-15, 36-10	Receipt	043613		None		-5.250000%
A Receipt	Campher 18-20A	Receipt	043922		None		-5.250000%
A Receipt	Canon 3-9	Receipt	043098		None		-5.250000%
A Receipt	Canon Land 16-5	Receipt	043904		None		-5.250000%

Fig. 3 – Shipper Contract Fee/Adj Report (Excel)

Meter No.	Meter Name	Owner	Meter Type	Ingestion	Market	Effective Date	Method	Fuel
191702	CGO WATSONS JUNCTION	Kerr-McGee Gathering LLC/Company	SAND/OIL CORP	Receipt	7/1/1992	7/1/1992	FORN	
107782	VETERIN 1	SAND/OIL CORP	Receipt	7/1/1992	7/1/1992	FORN		
107787	UPPER MEYER 1	SAND/OIL CORP	Receipt	7/1/1992	7/1/1992	FORN		
108843	NO WATTEBERG PLANT #1&2	Kerr-McGee Rocky Mtn. Corp	Receipt	7/1/1992	7/1/1992	FORN		
108845	CGO BOU ELDER	CGO WAT O&A	Delivery	7/1/1992	7/1/1992	FORN		
110341	DAVIS 1-30	SAND/OIL CORP	Receipt	7/1/1992	7/1/1992	FORN		4.250000%
110375	BULLARD 2	SAND/OIL CORP	Receipt	7/1/1992	7/1/1992	FORN		-5.000000%
110402	ANTELOPE FARMS 1	SAND/OIL CORP	Receipt	7/1/1992	7/1/1992	FORN		-5.250000%
110408	ANTELOPE FARMS 4	SAND/OIL CORP	Receipt	7/1/1992	7/1/1992	FORN		-5.250000%
110228	SANDLIN 1	SAND/OIL CORP	Receipt	7/1/1992	7/1/1992	FORN		
110410	HSR CDP #23	Kerr-McGee Rocky Mtn. Corp	Receipt	7/1/1992	7/1/1992	FORN		
110267	CHAMPAIN #7 01-15	SAND/OIL CORP	Receipt	7/1/1992	7/1/1992	FORN		4.250000%
110272	SANDLIN MEDICINE OVERTO/SAND/OIL CORP	Receipt	7/1/1992	7/1/1992	FORN			
110274	BECKETSON 1-1	SAND/OIL CORP	Receipt	7/1/1992	7/1/1992	FORN		